



Hospital
 Board of Directors Meeting Minutes
 Wednesday, January 30, 2019 - 6:00pm
 Casey House - 119 Isabella St. - Conference Room

Directors:

- ✓ James Alberding*
- x Stephen Brown
- ✓ Joseph DeFoa
- ✓ Jennifer Dewling
- ✓ Joyce Fenuta
- ✓ Mark Garber
- ✓ Kelly Glass
- x Bryn Gray
- ✓ Elaine Kierans
- ✓ Mark Lachmann

**via teleconference*

- ✓ Susan Mullin
- ✓ Debbie McDonald
- ✓ Leighton McDonald
- ✓ James Owen
- ✓ Feaz Rahim
- ✓ Geoff Rawle
- ✓ Cynthia Stewart
- ✓ Priya Tandon*
- ✓ Eric Turner

Ex-Officio:

- ✓ Joanne Simons
- ✓ Karen de Prinse
- ✓ Ed Kucharski

Invited Guests:

- ✓ Elaine Nairne
- ✓ Adrian Puopolo
- ✓ Mark Trask

Recorder: Shannon Scarborough

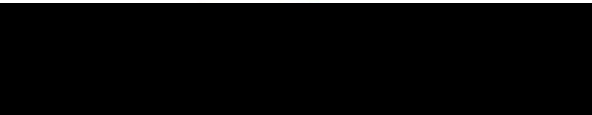
#	<i>Agenda Topic and Discussion Points</i>	<i>Decision</i>
1.0	Client Story	
	Mark Lachmann welcomed Krisel Abulencia, inpatient nurse, to provide a client story.	
2.0	Board Education: Fundraising	
	Susan Mullin presented "exploring trends in fundraising".	
	Call to Order & Approval of Agenda:	
	Mark Lachmann welcomed everyone to the meeting.	
	<i>Motion by Debbie McDonald to approve the agenda as presented. Seconded by Kelly Glass.</i>	<i>Carried</i>
3.0	Approval of Minutes:	
	Approval of Board of Directors Meeting Minutes	
	<i>Motion by Jennifer Dewling to approve the Casey House Board of Directors Meeting Minutes of November 28, 2018 as presented. Seconded by Geoff Rawle.</i>	<i>Carried</i>
4.0	Consent Agenda Items:	
	4.1 CEO Report The Board commented that the business plan is very thorough and they were impressed by the newly developed relationship with Ryerson on the podcast development.	
	4.3 Quality Committee James Owen provided an overview of the inpatient medical cannabis policy that was approved at the recent Quality Committee. It is for cannabis for medical purposes and is a requirement of the Ontario College of Pharmacy.	

	<p>The Board also discussed the initiatives undertaken to increase our awareness in the community, specifically for the day health program. The program one-pagers will be shared with the Board members who can then share within their networks.</p>	
5.0	Items for Discussion:	
	<p>5.2 Governance Committee <u>Board Recruitment:</u> Over the coming years there will be a large turnover due to member terms expiring. Board recruitment will begin next month and will have a deliberate staging of recruitment so the large turnover doesn't continue in subsequent cycles.</p> <p><u>Employee Engagement Pulse Survey Results:</u> Adrian Puopolo presented the results and thanked Kelly Glass for her help in framing the presentation.</p> <p><u>Client Declaration of Values.</u> Joanne Simons presented the newly developed client declaration of values. This is a legislated requirement and was developed in collaboration with clients.</p> <p>5.3 Finance Committee <u>Audit:</u> Feaz Rahim reported that the finance committee met with Deloitte, our new auditor. The interim audit has begun and the Committee was impressed with their plan and made a motion to approve.</p> <p><u>Risk Management:</u> Feaz Rahim thanked both Joseph DeFoa and Committee Member, Wayne Horchover, for their input in the draft register. He then reviewed the framework and risk monitoring process. The Risk Register will be reviewed at each Finance Committee and based on Board feedback will also be included in each Board package for review and red risks will be discussed.</p> <p>The Board felt it was a good framework and discussed the level of risk for cybersecurity given the number of hospitals that have had breaches and expensive remediation. Management noted that Casey House is embarking on a cyber security and IT audit which will inform if any changes need to be made for this item.</p> <p><i>Motion by Mark Garber to approve the risk management policy. Seconded by Cynthia Stewart.</i></p>	
6.0	Other Business	
	None.	
6.0	In-Camera Session:	
	An in-camera session was held with and without the CEO.	

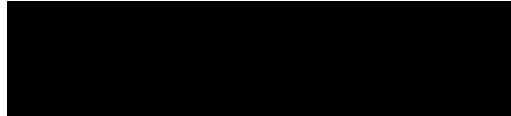
7.0	Adjournment:	
	Mark Lachmann adjourned the meeting.	
	<i>Motion by Feaz Rahim to adjourn the meeting. Seconded by Debbie McDonald.</i>	<i>Carried</i>

Next Meeting: March 27, 2019; 6 p.m.

I certify that these minutes were considered and approved at the meeting of the Casey House Board of Directors on March 27, 2019.



Mark Lachmann
Board Chair



Joanne Simons
Board Secretary