



Hospital  
Board of Directors Meeting Minutes  
Wednesday, August 26, 2020 - 5:30 pm  
By Zoom

**Members:**

- x Joseph Bonnici
- ✓ Lindsay Broadhead
- x Stephen Brown
- ✓ Jennifer Dewling
- ✓ Michael Ghent
- ✓ David Isaac
- ✓ Brad Keenan
- ✓ Elaine Kierans
- ✓ Mark Lachmann
- x Kirk LeMessurier

- ✓ Susan Mullin
- ✓ Feaz Rahim
- ✓ Stephen Ranger
- ✓ Geoff Rawle
- ✓ Kathleen Sheehan
- ✓ Gillian Stacey
- ✓ Eric Turner
- ✓ Dean Valentine
- ✓ Anne Wagner

**Non Voting Members:**

- ✓ Joanne Simons
- ✓ Ed Kucharski
- ✓ Wendy Cheuk

**Invited Guests:**

- ✓ Adrian Puopolo
- ✓ Elaine Nairne
- ✓ Lee Hodge
- ✓ Michael Orlando
- ✓ Mark Trask

**Recorder:** Teri Weaver

#	<i>Agenda Topic and Discussion Points</i>	<i>Decision</i>
1.0	<b>Call to Order &amp; Approval of Agenda:</b>	
	<p>Jennifer Dewling welcomed everyone to the Casey House Board of Directors meeting.</p> <p>Jennifer Dewling introduced and welcomed Lee Hodge, recently promoted from DHP Clinical Leader to Director of Strategic Initiatives. The Board gave him a warm welcome.</p> <p><i>Motion by Elaine Kierans to approve the agenda as presented. Seconded by Dean Valentine.</i></p>	<i>Carried</i>
2.0	<b>Approval of Minutes:</b>	
	<p><b>Approval of Minutes – May 27, 2020 and June 16, 2020</b></p> <p><i>Motion by Geoff Rawle to approve the meeting minutes of May 27, 2020 and June 16, 2020. Seconded by Eric Turner.</i></p>	<i>Carried</i>
3.0	<b>Consent Agenda Items:</b>	
	<p>3.1 <b>Governance Committee</b></p> <p>Gillian Stacey asked for clarification on the approval process for the grant contribution to the Dr. Peter Centre.</p> <p>The spelling of Elaine Kieran’s name will be corrected in the July 23 Hospital Governance Committee minutes.</p>	

4.0	<b>Items for Discussion:</b>	
	<p>4.1 <b>CEO Report</b></p> <p><b>Supervised Consumption Site (SCS)</b>          Joanne Simons provided an update on Casey House’s application to Health Canada for approval to open a SCS for CH clients, and noted receiving mostly positive results from community consultations and partner discussions.</p> <p>After questions from the Board were addressed, Jennifer Dewling recommended to the Board of Directors they approve the submission of an application to Health Canada for an exemption under the Controlled Drugs and Substances Act to operate a SCS for clients of Casey House.</p> <p><i>Motion by Gillian Stacey and seconded by Mark Lachmann, the approval was unanimously supported to submit an application to Health Canada to operate a SCS for clients of Casey House.</i></p> <p>4.2 <b>Finance Committee</b></p> <ul style="list-style-type: none"> <li>• <b>Investment Committee Update</b>            Jennifer Dewling provided an update on Casey House investments. Mawer continues to do well compared to the benchmark. The Hospital and Foundation do not need to liquidate any short or -long-term investments at this time.</li> <li>• <b>Cash Flow Update</b>            Feaz Rahim provided an update on Casey House’s cash flow.</li> </ul> <p>Jennifer Dewling stated she would be scheduling a Funding &amp; Budget education session for the Board in September.</p>	
5.0	<b>Other Business:</b>	
	<p>5.1 <b>Harm Reduction Kit Supplies</b>          Joanne Simons spoke to neighborhood concerns re: harm reduction kit supplies. She will be sending a letter to Public Health, the City and the community to follow up on the concerns.</p> <p>5.2 <b>Work From Home Team</b>          Joanne Simons noted the team working from home have the opportunity to return to CH effective September 21, 2020.</p> <p>5.3 <b>Pandemic Resurge Plans</b>          Joanne Simons stated Casey House has plans and resources in place to deal with a possible COVID-19 resurge.</p>	

5.0	<b>Other Business</b>	
	5.4 <b>OHA Board Evaluation</b> Jennifer Dewling reminded the Board to participate in the OHA's Board Self-Assessment starting September 8.	
6.0	<b>Strategy Discussion</b> Joanne Simons gave a brief presentation on Casey House's strategy to expand its client population to include HIV- clients. The Board engaged in a robust preliminary round of discussions on the strategy.  Strategy discussions will continue and next steps will be presented at the September Board meeting.	
7.0	<b>In-Camera Session:</b>	
	An in-camera session was held with and without the CEO.	
8.0	<b>Adjournment:</b>	
	Jennifer Dewling adjourned the meeting.  <i>Motion by Susan Mullin to adjourn the Casey House Board of Directors meeting. Seconded by Anne Wagner.</i>	<i>Carried</i>

I certify that these minutes were considered and approved at the meeting of the Casey House Hospital Board of Directors on September 30, 2020.

  
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Jennifer Dewling, Chair

  
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Joanne Simons, Secretary