



Hospital  
 Board of Directors Meeting Minutes  
 Wednesday, May 31, 2023, at 5:30 pm  
 119 Isabella Street

**Members:**

- ✓ Joseph Bonnici
- X Geoff Rawle
- ✓ Stephen Brown
- ✓ Jennifer Dewling
- ✓ Michael Ghent
- ✓ Ian Gregoire
- X Adrian Ishak
- ✓ Brad Keenan
- ✓ Elaine Kierans
- X Kirk LeMessurier
- ✓ David McIsaac
- ✓ Susan Mullin
- ✓ Victor Ng
- ✓ Stephen Ranger

- ✓ Lindsay Broadhead
- X Kathleen Sheehan
- ✓ Jessica Shute
- ✓ Gillian Stacey
- ✓ Eric Turner
- ✓ Dean Valentine

**Invited Guests:**

- ✓ Janet Chant
- ✓ Adrian Puopolo
- ✓ Alanna Scott
- ✓ Yasser Ismail
- ✓ Dr. Cathy Faulds
- ✓ Vania Sakelaris

**Non-Voting Members:**

- ✓ Joanne Simons
- ✓ Wendy Cheuk
- ✓ Ed Kucharski

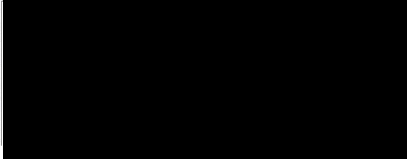
**Recorder:** Andrew Innes

Item	Agenda Topic and Discussion Points	Decision
1.0	<b>Land Acknowledgement</b>	
	Jennifer Dewling welcomed attendees to the board meeting.  Joanne Simons shared a land acknowledgement.	
2.0	<b>Ethics Training</b>	
	Dr. E. Kucharski welcomed Dr. Cathy Faulds and Vania Sakelaris and provided their biographies.  Dr. Faulds and Ms. Sakelaris presented on ethics and ethical frameworks, Casey House's Philosophy of Care and the principles contained within it.  Board members were presented a case study and walked through applying ethical frameworks to it.  The application of ethics to our Accreditation application was discussed. The Board worked with the presenters on the development of our ethical framework. Board members provided insight on gaps in the guiding principles as presented. The presenters will update and share revised materials with the Board	

3.0	<b>Call to Order &amp; Approval of Agenda</b>	
	<i>Motion by Brad Keenan to approve the agenda. Seconded by Eric Turner. All in favour.</i>	<i>Carried</i>
3.1	<b>Approval of Minutes</b>	
	<i>Motion by Michael Ghent to approve the meeting minutes of the March 29, 2023, meeting. Seconded by Stephen Ranger. All in favour.</i>	<i>Carried</i>
4.0	<b>Consent Agenda</b>	
	<p><b>4.1 CEO Report</b></p> <p>The Board queried the medication errors in the report and what controls are in place to ensure medication errors do not occur. The Board was informed that the presence of an onsite pharmacist has ensured that these errors are properly reported and that quality improvement plans are implemented upon occurrence.</p> <p><b>4.2 Governance Committee: Board Recruitment &amp; Succession FY24</b></p> <p>The board did not have any questions.</p>	
6.0	<b>ITEMS FOR APPROVAL</b>	
	<p><b>6.1 Audit and Finance Committee</b></p> <p><b>Audited Financial Statements</b></p> <p>David McIsaac reviewed the financial statements with the board.</p> <p>Key highlights were presented. It was reported to the committee that it was a clean audit.</p> <p>David commended Janet and her team for their hard work and their handling of the audit.</p> <p><i>Motion by Lindsay Broadhead to approve the audited financial statements as presented. Seconded by Susan Mullin. All in favour.</i></p> <p><b>RFP for Auditors</b></p> <p>The board was informed that an RFP should go out for audit services as part of good governance. This is not a reflection of Deloitte's work.</p>	<i>Carried</i>
7.0	<b>OTHER BUSINESS</b>	
	No other business	
8.0	<b>IN-CAMERA SESSION</b>	

	In Camera session was held after Foundation portion of the Meeting.	
9.0	<b>ADJOURNMENT</b>	
	Jennifer Dewling adjourned the meeting.  <i>Motion by David to adjourn the Board of Directors meeting. Seconded by Joseph. All in favour.</i>	<i>Carried</i>

I certify that these minutes were considered and approved at the meeting of the Casey House Hospital Board of Directors on October 18, 2023.



Stephen Brown, Chair



Joanne Simons, Secretary